**Committee on Academic Programs (CAP)**

 **Minutes for October 27, 2010**

**ATTENDANCE:**

 B. Chiang, F. Cooper, K. Cugliotta, C. Fisher, B. Franco, A. Joshi, j. Karsnitz, B. Leake, C. Liebars, P.McElroy, T. Pavlovsky, S. Shestakow , B. Tellis-Tomsky. **Excused:** R. Kamber,M. Pulimood,

**AGENDA ITEMS**

1. **Minutes**

The minutes of October 13, 2010 were approved with 3 abstentions.

1. **Charge on Academic Load:** Liebars reported that she met with Paula Maas in Institutional Research and requested that CAP also receive data that would meet the more specific information needs that have been identified during CAP discussions on this charge. Those additional or more specific information needs included access to data:
	1. For students who graduate in less than four years;
	2. On inclusion of AP courses in student load and graduation
	3. On students’ pre and post 5-unit semester GPAs; and
	4. Disaggregated by student race/ethnicity for all data sets.
2. **Charge on Student Evaluation of Teaching:** Liebars shared that P. Maas reported that the analysis of the current instrument is very preliminary and shallow due to limited time of the instrument being in use. CAP then discussed the subsequent preliminary recommendations which were generated in response to the original charge from 2008. Subsequent discussion focused on the changes in various aspects of the TCNJ community including the development of the Center for Teaching and Learning and the significant updates in the campus computer access/networking/software systems. It was decided that CAP should request that Steering issue an update on this charge.
3. **Charge on Graduate Comprehensive Examinations:** Liebars reported that she is still awaiting the GPC response to CAP’s request for clarifying information.

**Meeting Adjourned: 2:00 PM**

**Next Meeting: November 10, 2010**