**Committee on Academic Programs (CAP)**

**Minutes for October 13, 2010**

**ATTENDANCE:**

B. Chiang, F. Cooper, K. Cugliotta, C. Fisher, B. Franco, A. Joshi, R. Kamber, B. Leake, C. Liebars, T. Pavlovsky, M. Pulimood, B. Tellis-Tomsky. **Excused:** J. Karsnitz**,** S. Shestakow

**Guest:** Don Lovett, Director of the PERSIST Scholars Program.

**AGENDA ITEMS**

1. **Minutes**

The minutes of September 22, 2010 were approved with corrections.

1. **Charges on Academic Load and Student Evaluation of Teaching: Update on data from Institutional Research**

The discussion of this item was rescheduled for the October 27, 2010 CAP meeting.

1. **Charge on Mid-Semester Grades/Evaluations** 
   1. CAP reviewed and discussed the feedback received on the *Preliminary Recommendations on Mid-Semester Evaluations/Grades.* The discussion included consideration of the additional feedback received via email and from an SGA survey.
   2. Don Lovett provided additional insights based on the successes and challenges of the PERSIST Scholars Program.
   3. Following additional discussion, CAP revised the *Preliminary Recommendations* document in a manner which replaced the first recommendation and retained the second recommendation. CAP then unanimously voted to support the newly revised document for submission to Steering as *Final Recommendations on Mid-Semester Evaluations/Grades.* Liebars agreed to submit the document to Steering.

**Meeting Adjourned: 2:50 PM**

**Next Meeting: October 27, 2010**